

TENDER FORM

FOR

TENDER NOTICE 03/2018 (Category-A)

(
SECURITY, HOUSE KEEPING/ SWEEPING/ CLEANING , HORTICULTURE SERVICES &
OTHER ALLIED SERVICES)

IN

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY
GURDASPUR – 143521

TENDER FORM NO. _____ AMOUNTING TO Rs _____

VIDE RECEIPT NO. _____ DATED _____

ISSUED TO _____

DEALING HAND

PRINCIPAL

Important Note:

- Tender/bid of all the above said categories of services are to be grouped together in a single bid and total bid cost in the financial bid for all above said Categories-A of services are also to be grouped together in a single bid.
- Technical bid/pre-qualification bid for all categories of services are to be grouped together in a single bid , duly signed and the same should be sealed in an envelope superscribed as “Technical bid/Pre-qualification bid”.
- Financial Bid/Price- bid for all categories of services are to be grouped together in a single bid, duly signed and the same should also be sealed in an another envelope superscribed as “Financial Bid/Price Bid”.
- EMD for all categories of services is to be submitted in a sealed envelope superscribed as “EMD for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services at BCET Gurdaspur”
- These three sealed covers should be sent in a single envelop duly super scribed “ Tender document for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services”

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TENDER NOTICE No. 3/2018 (CATEGORY - A)

Sealed Tender are invited for different categories of the following services group together in a single bid to be provided in the Campus of Beant College of Engineering & Technology, Gurdaspur spread over an area of 69Acres (Appx).The bids are invited from reputed and registered firms having experience in the relevant field of not less than 3 years .The bidders have to quote on the Minimum Wages fixed by the department of Labour, Govt. of Punjab ,revised from time to time and all statutory liabilities & other charges imposed(As per detail in Annexure-1) from time to time by Government, applicable for below mentioned services.

1. Security Services round the clock to guard the various buildings/block of the college i.e Science Block, Chemical/Administrative Block, Workshop, Mechanical, Biotechnology, CSE & IT Block, Dispensary, Shopping Complex, Main Gate, Polytechnic Wing, School Wing, Six Hostels, Vehicle stand , Residential Area, College Canteen ,Auditorium , Patrolling in the campus etc.
2. House Keeping/Sweeping /Cleaning Services for the various buildings/block of the college i.e Science Block, Chemical/Administrative Block, Workshop, Mechanical, Biotechnology, CSE & IT Block, Dispensary, Shopping Complex, Polytechnic Wing, School Wing, Six Hostels, Vehicle stand , Residential Area, College Canteen ,Auditorium and area around the said buildings/blocks i.e. road network, all play grounds.
3. Horticulture Services for development of Campus and lawns, play grounds, sports fields, hostels, residential area and campus area around all academic blocks & up keeping of already planted trees etc.
4. Other allied services assigned by the Institute.
5. The wages to deployed personnel should be strictly as per Minimum Wages fixed by the department of Labour, Govt. of Punjab , as revised from time to time by government.
6. Ex-servicemen are preferred for security services.
7. The payment to the deployed personnel is to be disbursed only through individual's bank account.
8. The contractor /his representative needs to be available in college campus during contract period.
9. The uniform (Sky blue shirt and navy blue trousers along with turban/cap) must be provided to the security supervisor and security guards. The security personnel should be provided with lathies, whistle, torch etc at the time of duty.
10. Aprons must be provided to all the malis and sweepers during duty time.
11. The copy of police verification report for all the deployed personnel should be submitted to the college authority.
12. The bidder may visit the campus to have on the spot survey of the area before filing the bid/tender.

- Last date for receiving the tender is up to 11.30 Hrs, 06th July, 2018 and the bid will be opened on the same day at 3:00 P.M. If date of opening of tender happens to be holiday, the tender will be opened on the next working day.
- The earnest money is to be deposited in the form of Demand Draft in favour of '*Principal, Beant College of Engg & Technology, Gurdaspur*' payable at **Gurdaspur** and the same should be attached with the tender document .
- Tender form can be obtained from the Store & Purchase Section on the payment of Rs. 2000/- in cash or Rs. 2100/- by demand draft (if sought through post), the form can also be downloaded from college website (www.bcetgsp.ac.in) in such case the bidder will have to submit demand draft of Rs. 2000/- in favour of '*Principal, Beant College of Engg & Technology, Gurdaspur*' payable at **Gurdaspur**.
- Tender/bid received without earnest money, permanent account number (PAN), Registered EPF & ESIC number issued to the firm by concerned competent authority , services rendered at other institute/organization and details of experience will not be responsive bid ,hence will not be considered.
- The tender /bids sent through Telephonic , Telegraphic , email, or Fax would not be considered. Incomplete and conditional tender/ bid would also not be considered.
- The bidders have to obtain the license for hiring labour for the duration of contract from the competent authorities and the document proofs of the same has to be submit along with bidding document.
- The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

Sd/
PRINCIPAL

AGREEMENT

1. This agreement is made onbetween The Principal, Beant College of the Engineering & Technology, Gurdaspur (hereinafter called Principal or BCET,Gurdaspur), which expression shall unless exclude by or repugnant to context, include the successors and assignee(s); and ----- (hereinafter called contractor) which expression shall unless exclude by or repugnant to context, include his successors and assignee(s) on the other part to start the Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services, for one year w.e.f. 1st August 2018 to 31th July 2019 ,which will be renewable further on the basis of the performance of the services being provided and requirement of the college..
2. Whereas, the BCET has invited tender vide tender notice nofor providing Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services in BCET for the year 2018-19.(w.e.f. 1st August 2018 to 31th July 2019).
3. The Principal, Beant College of Engg & Technology Gurdaspur will comply the Minimum Wages fixed by the department of Labour,Govt. of Punjab, revised from time to time by government are paid to the contractor and same shall be disbursed accordingly to the deployed personnel through individual bank account by the contractor . Security services for BCET, which includes patrolling in and around all buildings mentioned in the tender documents or further assigned by the first party, of BCET campus. Hostels dispensary, Residential area etc. and other immovable movable property such as machinery, furniture, books and computers etc. House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services for BCET which shall include area in and around all buildings of BCET campus i.e. six Hostels, Dispensary, Residential area, Science Block, Administrative Block workshop Mechanical Engg. Computer Science & Engg, Information Technology, Polytechnic Wing, School Wing and Shopping Complex adjoining toilets of the said building including play grounds roads and footpaths. The details of manpower to be provided by the contractor is given as under.

S. No.	Nature of Category/Service	Nos of Persons
1.	Security Supervisor	01
2.	Security Guards	24
3.	Sweepers	14
4.	Mali	12
5.	Lab Attendant / Workshop Attendant	08
6.	Guest House Attendant	01
7.	Computer Operator	01
8.	Steno	01
9.	Peon	06
10.	Plumber (Maintenance Assistant)	01
11.	Driver	02
12.	Total	71

4. The scope of services to be rendered under each service/work can be increased or decreased as per requirement to be decided mutually between Principal, BCET and contractor on Minimum Wages fixed by the department of Labour,Govt. of Punjab wages ,payable for that service/work.

5. The contract period shall be for two year ,initially for one year with effect from the date of execution i.e. by both parties and it can be extended further for next one year on requirement and based of performance of the contractor.
6. It shall be sole responsibility of the respective contractor to ensure the services effectively such as Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services as the case would be and if there is any loss caused to the BCET,Gurdaspur during the course of their duties on account of dishonesty, theft, connivance or due to any other reasons other than natural calamity, the same shall be recovered from the contractor / agency.
7. The contractor will take all steps as required under the law in case of any loss or other contingency in consultation with the college.
8. The contractor will ensure that no item of the college is taken out from the building / their place of duties / campus without proper gate pass issued by the competent authority of BCET,Gurdaspur. The entry on this account is to be made in the register to be kept for the purpose. All incoming/outgoing vehicles from the premises are to be recorded / made in the aforesaid register.
9. TDS and other taxes, if any, as applicable from time to time will be deducted from the monthly bills.
10. The contractor shall pay performance security deposit amounting to Rs. 6,00,000/- (Six lacs only) for security services, House Keeping/Sweeping/Cleaning services, Horticulture services and other allied services collectively] in shape of Bank Gurantee in favour of '**Principal, Beant College of Engg & Technology Gurdaspur**' before the execution of the agreements. Security deposit will be released on termination of the contract agreement. The BCET, Gurdaspur will not pay any interest on the security deposit in shape of bank gurantee which remains in its custody

11. The Supdt. (Store & Purchase) of the College shall be sole arbitrator in this case, if any dispute arising out of or in connection with this contract agreement and the recommendations by the arbitrator through the Principal, BCET ,Gurdaspur shall be binding on the party.
12. All materials and equipments, effective communication equipments, summer and winter uniform to staff, Identity Card, Name Plate / batches, Big Size quality torch and Battery cells thereof heavy duty lathies of suitable size, whistles and stationery etc. required for performance of the services / arrangement will be provided by the contractor. The contractor will ensure that the sweeping/cleaning material, tools and plants etc required for performance of the House Keeping/Sweeping Cleaning and Horticulture services will be provided by the college. Aprons must be provided to all the Malis and sweepers during duty time. For the performance of those services, all arrangement are to be made by contractor.
13. The contractor will not sub-let the contract for these services to any other agency or individual(s).
14. The service charges rate for all the services is i.e. for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services.
15. The contractor will abide by all labour laws (including obtaining of labour license from competent authority). The BCET will not be responsible for any dispute arising out of contravention of any labour laws.
16. The contractor shall be responsible for compliance of various statutory obligations like Provident Fund Act. Minimum Wages Act, ESIC Scheme, Employees Compensation Act and other laws as enacted from time to time. The contractor shall comply with each and every provision of the Contract Labour (Regulation & Abolitions) Act 1970, or any other Act/Rule/Statue enacted by Govt of India or Govt of Punjab. It will be in the form of affidavit on non-judicial stamp paper worth Rs, 50/- to be submitted at the time of executing agreement for the year 2018-19
17. The contractor will maintain absolute confidentiality with regard to all the matters that comes to his knowledge by virtue of its contract.
18. The responsibility for implementing the instructions/guidelines for working on National Holidays and Sunday would be of the Contractor.

19. Since, the workers will be the employees of the contractor, the BCET will not have any concern or relation with them either directly or indirectly, all statutory obligations shall be discharged by the contractor.
20. It is clearly understood by both the parties that this agreement is on Principal to principal basis and a commercial agreement does not creating any agency relationship of any employment.
21. Consolidated bill with full details pertaining to be previous month with a copy of wage sheet duly acknowledged by the working staff under the contractor alongwith copy of EPF Challan ,ESIC Scheme challan,deposited individually for BCET along with list of workers, their EPF A/C No.s and amount deposited under seal and signature of contractor etc. will be required to be submitted by contractor by 3rd of next month. After due scrutiny, BCET will make requisite payment to contractor on submission of the bill.
22. The workers of the contractor shall have no privities of the contract with the college and there shall be no master servent relationship with BCET and Contractor's workmen of any nature whatsoever.
23. The contract is terminable by giving one month notice, if the services are not provided to the satisfaction of the college. However ,the contractor can also get the contract terminated by giving one month notice.
24. The payment to the deployed personnel should be disbursed into their bank accounts through contractor.
25. The contractor/representative should be available in college campus during contract peroid.
26. The copy of Police verification report for all the deployed personnel shoud be submitted to the college authority.

IN WITNES WHERE OF THE PARTIES HERETO HAVE SET THEIR HANDS THE DAY AND YEAR HEREIN ABOVE WRITTEN.

Signature

Principal

Beant College of Engg & Technology
Gurdaspur.

WITNESS:-1
Name
Address

WITNESS:-1
Address

Name

WITNESS:-2
Name
Address

WITNESS:-2
Address

Name

PROCEDURE

BEANT COLLEGE OF ENGINEERING & TECHNOLOGY, GURDASPUR (ESTB: BY GOVT OF PUNJAB)

Name of the work : Providing Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services at Beant College of Engineering & Technology, Gurdaspur.

1. Contract documents consisting of the detailed plan complete specification, the schedule of quantities of the various classes of work to be done and the set of “Conditions of contract” to be compiled with the person / firm whose tender may be accepted can be purchased at the office of the undersigned between the working hours of 9:00 am and 4:30 pm everyday except on Saturday, Sunday and public holiday.
2. Tenders are to be submitted on Prescribed Form which can be obtained from Store & Purchase Section on payment of sum of Rs. 2000/- in cash or through post by demand draft of Rs. 2000/- or demand draft of Rs 2000/- (if downloaded from college website www.bcetgsp.ac.in) for all services in favour of **Principal, Beant College of Engg. & Technology Gurdaspur** payable at **Gurdaspur**.
3. PAN, GST No registration with EPF & ESIC authorities, experience and work done certificates will have to be supported along with tender document.
4. Tenders should be placed in a sealed cover/ super scribed as Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services in BCET will be received by the undersigned up to 11:30 AM on 06th July, 2018 and will be opened in Conference Hall , (BCET,Gurdaspur) on the same day at 3:00 PM.
5. When tenderer signs a tender in an Indian language, the total amount tendered in the case of item rate tender should also be written in the same language. In the case of illiterate tenderer the rates or the amount tendered should be attested by a witness.
6. Earnest money amounting to Rs. 20,000/- (Rupees twenty thousand only) for all services in the form of Demand Draft in favour of **Principal, Beant College of Engg. & Technology, Gurdaspur** drawn on any branch of any scheduled bank payable at **Gurdaspur**, shall accompany with the tender for the above service. The demand Draft, shall be put in a separate sealed cover super scribed as “EMD for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services at BCET Gurdaspur” and shall accompany with the tender bid.
7. All rates shall be quoted in appropriate column of the tender form.

8. The tenderer should quote in figures as well as in words the rates and amount tendered by them the amount for each item should be worked out and requisite total given.
9. The tender shall comprise (a) EMD., (b) Technical bid (c) Price bid All these should be in a separate covers and these three sealed covers should be sent in a single envelop duly superscribed “ Tender document for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services and addressed to:-

The Principal
Beant College of Engg. & Technology
Gurdaspur-143521

10. Tender shall be strictly as per the conditions of contract. Tenders received without Earnest Money, PAN, Requisite experience, Registration of Security Agency with Punjab Government, Registration with EPF & ESIC authorities, experience and work done certificates, conditional, incomplete telegraphic telephonic tenders are liable to be rejected.
11. Special care should be taken to write the rate and amount in figures as well as in words in such a way that interpretation is possible. The total amount should be written before the figures of Rupees and Words (P) after the decimal figure e.g Rs. 2.15 P. In case of words the words Rupees should precede and the word paise should be written at the end unless the rates in whole rupees and followed by the words only. It should invariable be upto two decimal places, in case of any discrepancy between the rates quoted in figures and words that rate on which has been worked out shall be taken as correct. In case of any discrepancy between the rate quoted and the amount worked out, the rate quoted in words shall be taken as correct and final.
12. The tender for the service shall not be witnessed by a contractor or contractors who himself/themselves has/have tender or who may and has/have tendered for the same work. Failing to observe this condition would render tender of the contractor(s) tendering as well as witnessing the tender liable to summarily rejected.
13. The tender for work shall remain open for acceptance for a period of ninety days from date of opening of tenders. If any tenderer withdraws his tender before the said period or make any modification in the terms and conditions of the tender which are not acceptable to the Institute, then the Institute shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.
14. The acceptance of a tender will rest with the undersigned who does not bind himself to accept the lowest tender and reserves himself the authority to reject any or all of the tenders received without assigning of any reason or he may award the work to the party not being lowest. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

15. On acceptance of the tender, the name of the accredited representatives (s) of the contractor, who would be responsible for taking instruction from the officer – In charge / Principal, shall be intimated to the undersigned.
16. Canvassing in connection with tenders is strictly prohibited and after submission of the tender if any contractor resort to canvassing his / their tender will be rejected.
17. The tenderer shall not be permitted to tender for the service in the zone of BCET responsible for award and execution of contract in which his near relative is posted. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any of the officers in the college BCET. Any breach of this condition by the tenderer would render him liable to be removed from the approved list of contractors of this college.
18. Sale tax or any other tax on material in respect of the contract shall be payable by the contractor and college will not entertain any claim whatsoever.
19. The time of the completion of the Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services contract shall be for one year subject to extension based on performance and requirement with approval of competent authority.
20. The tender document will be part of Agreement.

PRINCIPAL
Beant College of Engg. & Tech.,
Gurdaspur

INSTRUCTIONS FOR FILLING THE TENDER DOCUMENT

1. The following documents will complete as set of tender documents
 - 1 Notice Inviting Tender.
 - 2 Special conditions to be contractor.
 - 3 Other terms and conditions of the contract.
 - 4 Schedule of price bid.

The tender documents supplied shall be submitted back in complete shape to be filled in and signed by Agency clearly mentioning the name of service. The full name, postal address and telegraphic address of the tenderer shall be written on the bottom of left hand corner of each of the sealed envelopes. Envelope No. I shall contain EMD and Envelop No. II shall contain the tender documents and Technical Bid documents Envelop No. III the Price Bid. All the three sealed envelopes are to be put in the main cover addressed to the :

The Principal,
Beant College of Engineering & Technology.
Gurdaspur-143521

The tenderer shall submit the earnest money in the form of Demand Draft in a separate sealed envelope. The earnest money shall be deposited in the form of demand draft in favour '*Principal, Beant College of Engg & Technology Gurdaspur*' drawn on any branch of any scheduled bank payable at **Gurdaspur**. The tenderer shall also submit the power of attorney in the name of the person who has signed the tender document

2. Validity of Tender:

The tender for the works shall remain open for the acceptance for a period of 90 days from the date of opening of tenders. The earnest money will be forfeited in case of contractor withdraws his bid during the validity period.

3. Acceptance of Tender :

The Principal of the college reserves the authority to reject any or all the tenders received without assigning of any reason.

4. Signing of Agreement :

Contractor shall complete all the formalities and thereafter sign the agreement within 12 days of issue of letter of acceptance. In case, the contractor does not sign the agreement or start the work within 15 days of letter of acceptance, his earnest money is liable to be forfeited and the award letter consequently will stand withdrawn.

5. Earnest Money :-

The earnest money amounting to Rs. 20,000/- (Rupees Twenty Thousand Only) for all services in form of demand draft in favour of '*Principal, Beant College of Engg & Technology Gurdaspur*' drawn on any scheduled Bank payable at **Gurdaspur** shall accompany with the tender. Any tender not accompanied with the prescribed earnest money will be summarily rejected. The earnest money in any other form shall not be accepted. In case the successful tenderer does not sign the agreement within 12 days or start of the work within 15 days of award of the contract, his earnest money shall be forfeited and the work order will stand withdrawn.

6. No unauthorized buildings/huts/constructions/structures will be put up by the contractor in the BCET Campus.
7. The contractor shall be fully responsible for observance of all labour and other laws in the matter and shall be liable to make payment to its employees and make compliance with labour laws.
8. The contractor will ensure Provident Fund deduction and ESI deduction source from the monthly wage bill of the Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services workers at the prescribed rate and its timely deposit with Govt. Provident Authorities.
9. The contractor shall deploy only Indian national after verification of their character antecedents / loyalty. He shall ensure that no person of doubtful antecedent and nationality in anyway is associated with their services.
10. The security of contractors workers and their material will be complete responsibility of the contractor.
11. If at any time after the acceptance of tender, Beant College of Engineering & Technology shall decide to abandon and reduce the scope of services for any reason whatsoever and hence do not require the whole or any part of the services to be carried out, the Principal Beant College of Engineering and Technology, shall give 30 days notice in writing to that effect to the contractor and the contractor shall have no claim to any payments of compensation or otherwise whatsoever on account of any profit or advance which he might have derived from the execution of the services in full services which he did not derive in consequence of the fore-closer of the whole or part of services.
12. Tender must be unconditional only and based on the provision of NIT. Any conditional tender, if received, is liable to be rejected.
13. Income – Tax deductions shall be made from all payments made to be contractor as per rules and regulations in force but in accordance with Income – Tax prevailing rates from time to time.
14. In case the contractor fails to successfully complete the services within prescribed period of contract, then he shall be liable to pay penalty @ 2% of the total cost of the contract and amount will be deducted from monthly bill/security deposit with the BCET.

Special Conditions of Contract

Deployment of Personnel :-

1. The scope of work/services to be rendered under each item can be increased or decreased as per requirement decided by the college.
2. The Sweeping, cleaning material and Horticulture Equipment/ Tools/ Plants etc are to be provided by the college.
3. No residential accommodation will be provided for Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services Contingent deployed by the Agency at the campus or else by the college.
4. The workers contingent provided by the agency will work under the direction and guidance of the Office In-charge. The agency shall maintain a Register in which daily attendance deployed shall be recorded and the duties performed may be mentioned along with other information if any required. This Register shall be placed daily before the controlling officer by the agency.

Payment of Monthly Bills.

5. The payment of the monthly bills will be made by the college within 10 days of the receipt of bills from the agency .
6. No payment whatsoever will be payable to the Security, House Keeping/Sweeping/Cleaning, Horticulture Services and other allied services contingent directly by the Principal and all obligations in that respect will lie with the Agency. The workers of the Agency will not be deemed to be the employees of the Institute, hence they will not claim any salary, compensation, damages etc. or any other claim arising out of their duty under this agreement.

Time Period

7. The contract period shall be for one year with effect from the date of execution by both parties and it can be extended further for next one year on requirement based on performance of the contractor.

Losses

8. In case the services as per schedule of quantity are not provided daily to the satisfaction of the Office In – Charge the deduction will be made proportionately.

9. The Agency will take all steps as required under Law in case of any loss or other contingency in consultation with the Principal.
10. The agency will ensure that the personnel on duty do not allow any item of the college to be taken out from the building/their place of duties/campus without proper gate pass issued by the Principal or any other authorized officer the entry on this account is to be made in the register to be kept for the purpose.

Income – Tax and Security Deposit

11. TDS as applicable from time to time will be deducted from the monthly bills. The contractor shall pay security deposit amounting to Rs 6,00,000/- (Rupees Six Lacs only) in the shape of DD before the execution of the agreement. The BCET will not be liable to pay any interest on the security deposit which remain in its custody.
12. All the disputes will be subject to the jurisdiction of Gurdaspur Courts Only.
13. Any dispute arising out of or in connection with this contract agreement shall be referred to the sole Arbitration of an Arbitrator to be nominated by the Principal, Beant College of Engg. & Technology Gurdaspur. The award by the Arbitrator shall be final and binding on the parties.

Forfeiture of Security deposit and termination of contract

14. Any violation of the terms and conditions under agreement will amount to breach of the contract agreement and the college reserves the right to forfeit the security deposit the termination of the contract agreement after giving 30 days notice and no claim on account of damages to the Agency on this account shall be payable.

Observance of Labour Laws.

15. The agency will be solely responsible for the applicability and observance of all the labour laws & other legal requirements. The college shall be at liberty to ask for the removal/transfer of any person of the agency. All Security, sweeping cleaning, Scavenging dusting, Horticulture workers deployed should be medically fit.

Materials:

16. All materials and equipments for the performance of the these services/arrangement i.e. House Keeping/ Sweeping/Cleaning and Horticulture services will be provided by the college.

Sub-letting :

17. The agency will not sub-let the contract for these services to any other Agency or Individual(s).

Labour Licence:

18. The Agency will be required to submit the labour licence issued from the appropriate labour office before executing the agreement.

Accepted/Not Accepted
Name & Signature of Tenderer

General Conditions of Contract

1. Special condition of contract shall be read in conjugation with the general conditions of contract specification of work, drawing and any other documents forming part of this contract wherever the context so requires.
2. Notwithstanding, the sub-division of the document into these separate sections and volumes every part of each shall be deemed to be supplementary to and complimentary of every other part and shall be read with and into the contract so far as it may be practicable to do so.
3. Where any portion of special conditions of contract repugnant to or at variance with any provision of the general conditions of contract then unless a difference intention appears to provision of the special condition of contract shall be deemed to override the provisions of the General conditions of contract only to the extent such repugnancies/variations in the special conditions of contract as are not possible of being reconciled with the provisions of general conditions of contract.
4. The tenderer is advised to inspect and examine the site & it surroundings thoroughly and satisfy himself / themselves before submitting the tender bid as to the nature of the area, means of access to the site, the facilities available at site etc. in general they shall themselves obtain all required information as to the risks contingency and all other circumstances which, according to them may influence or affect the rates. The contractor shall be deemed to have full knowledge of the site whether he inspect it or not and the BCET shall not be liable for any extra charge, claim consequent on any misunderstanding or otherwise.

LAY OUT PLAN
B.C.E.T Gurdaspur

LEGEND

ADMINISTRATIVE INSTRUCTIONAL

1. APPLIED SCIENCES/COMPUTER CENTER/ECE DEPT AND LIBRARY BLOCK
2. MECHNICAL/PRODUCTION/CSE/IT BLOCK/BIO TECH BLOCK
3. CHEMICAL/ADMN. BLOCK
4. WORKSHOP
5. POLYTECHNIC AND SCHOOL WING

HOSTELS

5. BOYS HOSTELS (FOUR)
6. GIRLS HOSTELS

RESIDENTIAL

7. TYPE-V QUARTERS
8. TYPE-IV QUARTERS
9. TYPE-III QUARTERS
10. TYPE-II QUARTERS
11. TYPE- I QUARTERS

AMENTIES

12. SHOPPING COMPLEX, MILK BAR VERKA & BANK
13. DISPENSERY
14. SUB STATION (ELECTRICITY)
15. GUEST HOUSE
16. TENNIS COURT
17. BASKET BALL COURT
18. COLLEGE CANTEEN
19. PUMP HOUSE
20. PRINCIPAL RESIDENCE
21. VEHICLE STAND
22. AUDITORIUM

Note :- The Contractor should give the details of Plan under which deployment of workers will be carried out to execute the work.

Annexure-I

For Tender

(Security, House Keeping/Sweeping, Horticulture & other Allied Services.)

Price Bid

Sr No	Description Of Item	To be paid by Contractor to the persons to be deployed
1	Supply and category of workers (Refer Nature of Category/Services details at page No.3)	According to rate of Labour deptt., Govt. of Punjab for the category of the person to be provided .
2	Statutory liabilities of the contractor (Including employer share such as EPF, ESI etc. if any) i) EPF ii) ESI	@ As Applicable at the time of payment of wages (As per the Govt. Notification)
3	Service Tax	
4	Service Charges Of the Service Provider (Quotation of rate should be inclusive of all other component & obligations of the Service provider provided in the bid document)	<ul style="list-style-type: none">• Service Charge @_____ % of the wages as approved by the Labour department ,Govt. of Punjab.• %age Service Charge in quoted above in words (_____) _____)
5	Any other	
	Total Bid Cost	

(Signature and Seal of Bidder/Company)