

**BEANT COLLEGE OF ENGINEERING & TECHNOLOGY
GURDASPUR ANNUAL APPRAISAL REPORT FOR THE YEAR
OF TEACHING FACULTY**

SECTION – A: GENERAL

1	Name & Designation of the faculty	:	
2	Name of the Department	:	
3	Communication address	:	
4	Email / Telephone / Mobile of the faculty	:	
5	YEAR OF PERFORMANCE APPRAISAL	:	

SECTION - B:

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED
ACTIVITIES**

Sl. No.	Nature of Activity	Maximum Score		
		API Score allotted	Self-appraisal Score	Verified API Score
CATEGORY I (A)	ESSENTIAL			
1	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2	Seminars, tutorials, practical, contact hours undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3	Lectures or other teaching duties in excess of norms (1hour excess per week : one point)	10		
4	Imparting of knowledge / instruction <i>vis a vis</i> with the prescribed material (Text book / Manual etc) and methodology of the curriculum (100% compliance = 20 points)	20		
5	College/University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		

6	College/University examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
7	Additional examination work such as coordination, invigilation, flying squad duties etc. (maximum of 5 or 10 depending upon intensity of duty) (100% compliance = 10 points)	10		
CATEGORY I (B)	DESIRABLE			
1	Use of Innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement. a. ICT Based Teaching material:10points/each b. Interactive Courses : 5 points/each c. Participatory Learning modules: 5 points/each	10		
2.	Developing and imparting Remedial/Bridge Courses and Counseling modules (Each activity : 5 points)	10		
3	Developing and imparting soft skills/communication skills/personality development courses/modules (Each activity : 5 points)	10		
4	Developing and imparting specialized teaching-learning programmes in physical education, library ; innovative compositions and creations in music, performing and visual arts and other traditional areas (Each activity : 5 points)	10		
5	Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learningand e-library skills to students (a) Workshop / Training course : 10 points each (b) Popularization program : 5 points each	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

S. No.	Nature of Activity	Maximum Score		
CATEGORY II (A)	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score allotted	Self-appraisal Score	Verified API Score
1	Contribution to Corporate life in Universities/colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes. a. ICT Based Teaching materials : 10 points each b. Interactive Courses : 5 points each c. Participatory Learning modules : 5 points each	10		
2	Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity. a. Field studies / Educational tour : 5 points each b. Industry – implant training : 5 points each c. Placement activity : 5 points each	10		
3	Community Service, Social Orientation and other Student Mentoring Activities through NSS/NCC/NSO/other Governmental and non-Governmental channels (Each activity 5 points each)	10		
4	Students and Staff Related Socio Cultural and Sports Programmes (intra/interdepartmental and intercollegiate) a. Intra departmental : 1 point each b. Inter department : 2 points each c. Inter college : 3 points each d. Inter university : 5 points each	05		
5	Professional Ethics and Campus Development Activities like Institutional infrastructure projects, Co-curricular student educational programme like Environmental Education etc and value based programmes, and Programmes in the TV/Radio Channels. (Each activity 1 point each)	05		
CATEGORY II (B)	PROFESSION-RELATED CONTRIBUTION			
1	Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School Chairperson, IQAC coordinator and any other membership of	10		

	institutional committees a. Vice Principal / Dean / Director : 3 points each b. Warden / Bursan / School Chairperson / IQAC coordinator : 2 points each c. Member of syndicate / Governing council : 5 points each d. Member of Academic council / Senate : 3 points each e. Member of other college / university level committees : 1 point each			
2	Membership in profession related committees at state and national level a. At national level : 3 points each b. At site level : 2 points each	10		
3	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	05		
4	Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	05		
5	Membership of professional associations committees, Boards of Studies, editorial committees of journals / institutional publications. (Each activity : 2 points)	05		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Sl. No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/ Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position		
				API Score allotted	Self- appraisal Score	Verified API Score
III(a)	Research Publication (Journals)	Refereed Journals with impact factor 1.0 and below 2.0	Refereed Journals which are indexed publications with Impact factor less than one	20 / publication		

		Refereed Journals with impact factor 2.1 and below 5.0	Refereed Journals with impact factor 1.0 and below 2.0	30 / publication		
		Refereed Journals with impact factor 5.1 and below 10.0	Refereed Journals with impact factor 2.0 and below 5.0	40 / publication		
		Refereed Journals with impact factor less than one indexed	Refereed Journals which are not indexed without any impact factor	15 / publication		
		Vernacular & Indian language journals in all disciplines without any impact factors included in the list of journals prepared by the university and hosted in its website	Vernacular & Indian language journals in all disciplines without any impact factors included in the list of journals prepared by the university and hosted in its website	10 / Publication		
		Non impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers and the list of journals prepared by the university and hosted in its website.	National level research papers in non-refereed/non Journals but having ISBN /ISSN numbers and the list of journals prepared by the university and hosted in its website.	10 / publication		
		Full papers in conference proceedings, etc. (Abstracts not to be included)	Full papers in Conference proceedings, etc. (Abstracts not to be included)	10 / publication		
III(b)	Research Publications (books, chapters in books, other than	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers	50 /sole author; 10 / chapter in an edited book		

	refereed journal articles)	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN	25 /sole author, and 5/ chapter in edited books		
		Subject Books by Other local publishers with ISBN/ISSN numbers	Subject Books by Other local publishers with ISBN/ISSN numbers	15 / sole author, and 3 / chapter in edited books		
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers & with numbers of national & international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers & with numbers of national & international directories	5 / Chapter		
III(C)	RESEARCH PROJECT					
III (C) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 each Project		
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 4.00 lakhs up to Rs. 5.00 lakhs	15 each major project		
		(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	Minor projects from central / state funding agencies with grants below 4.00 lakhs	10 each minor project		
III(C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.5.00 lakhs	Amount mobilized with minimum of Rs.1.lac	10 per every Rs.5.0 lakhs and Rs.1.0 lakh respectively		

III (C) (iii)	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 each minor project		
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Policy document of Govt. Bodies at Central and State level	30 each output or outcome for National patents etc / 50 each for International patents etc.,		
III(D)	RESEARCH GUIDANCE					
III (D) (i)	M.Phil.	Degree awarded Thesis submitted	Degree awarded Thesis submitted	5 / each candidate 2 / each candidate		
III (D) (ii)	Ph.D	Degree awarded	Degree awarded	10 / each candidate		
		Thesis submitted	Thesis submitted	7 / each candidate		
III(E)	TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS					
III(E) (i)	Research Methodology/ Workshops or Conferences / Seminars & Symposia	a. Research Methodology course (not less than three weeks) / Workshops of not less than one week duration.	a. Research methodology course (not less than three weeks) / workshops of not less than one week.	20 / each event		
		b. International conference / Seminar / Symposia	b. International conference / seminars / symposia	20 / each		
		c. National conference / Seminar / Symposia	c. National conference / seminars / symposia	10 / each		
		d. State level / university / college level seminar / conference / symposia	d. State level / university / college level seminar / conference / symposia	5 / each		

III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.*	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in			
		a) International / Foreign conference etc.,	(i) International / Foreign conference etc.,	7.5 Each		
		b) National	a) National	7.5 each		
		c) Regional /State level	10 Regional / State level	5 each		
		d) Local –University / College level	5 Local – University / College level	3 each		
III(E) (iv)	Invitations for conferences/seminars/workshops/symposia to deliver lectures/and/or chair sessions	a. International/foreign	b. International/foreign	10 /each		
		c. National	d. National	7.5 /each		
		e. State level/Regional	f. State level/Regional	5 /each		
		g. University/College level Endowment lectures	h. University/College level Endowment lectures	5 /each		
III (F) Awards / Honours / Recognitions / Fellowship titles / Post-doctoral Research degrees like D.Sc., D.Litt., LLB etc.,						
III(F) (i)	Discipline specific Awards	a. Awards by Foreign universities / Accredited International Bodies	a. Awards by Foreign universities / Accredited International Bodies	50 /each		
		b. National: by UGC,CSIR, DST, DBT, ICAR & other Government bodies and Professional Academies like Bhatnagar Award etc.,	b. National: by UGC, ICSSR, ICCR, Sahitya Academy and Professional Academies like Gnana-peat award etc.,	50 /each		
		c. State/university level	c. State/university level	20 /each		
		d. Regional / local	d. Regional / local	10 /each		
III F (ii)	Honours/ Recognitions	a. Foreign countries / Governments & International bodies like UNESCO etc.,	a. Foreign countries Governments & International bodies like UNESCO etc.,	50 /each		

		b. National like Padma Sri etc.,	b. National like Padma Sri etc.,	50 /each		
		c. State level/university level	c. State level/university level	20 /each		
		d. Regional / local by GO/NGOs/Rotary/ Lions etc.,	d. Regional / local by GO/NGOs/Rotary/ Lions etc.,	5 /each		
		e. Professional Subject Based associations	e. Professional Subject Based associations	5 /each		
III F(iii)	Fellowship Titles	a. Foreign universities/bodies like FRCP, FRCS etc.,	a. Foreign universities/bodies like Trinity title etc.,	50 /each		
		b. Indian Science & other Academies like Fellow of Indian National Science Academy FNA, FNASC, FAMS etc.,	b. Indian Academies of Languages, Arts etc.,	50 /each		
		c. Discipline specific National level Associations	c. Discipline specific National level Associations	10 /each		
III F(iv)	Post-doctoral degrees	a. D. Sc from an university based on post-doctoral thesis	a. D. Litt from an university based on post – doctoral thesis / LLD	50 /each		

SUMMARY

	Minimum API score required	Assistant Professor (AGP 6000-7000)	Assistant Professor (AGP 7000-8000)	Assistant Professor to Associate Professor (AGP 8000-9000)	Associate Professor to Professor (AGP 9000-10000)
Category-I Teaching – Learning, Evaluation Related Activities (Max API score=125)	75 API	75 API(Avg) 85 API (G) 95 API (VG) 105 API or more (E)	75 API(Avg) 85 API (G) 95 API (VG) 105 API or more (E)	75 API(Avg) 85 API (G) 95 API (VG) 105 API or more (E)	75 API(Avg) 85 API (G) 95 API (VG) 105 API or more (E)

Category-II Co-curricular, Extension and Professional Related Activities (Max API score=50)	15 API	15 API(Avg) 20 API (G) 25 API (VG) 35 API or more (E)	15 API(Avg) 20 API (G) 25 API (VG) 35 API or more (E)	15 API(Avg) 20 API (G) 25 API (VG) 35 API or more (E)	15 API(Avg) 20 API (G) 25 API (VG) 35 API or more (E)
Category-III Research & Academic Contribution	Varied with respect to AGP	5 API(Avg) 15 API (G) 25 API (VG) 35 API or more (E)	10API(Avg) 25 API (G) 40 API (VG) 55 API or more (E)	15API(Avg) 35 API (G) 55 API (VG) 70 API or more (E)	20API(Avg) 45 API (G) 70 API (VG) 95 API or more (E)

Abbreviations: Avg= Average, G= Good, VG=Very Good and E stands for Excellent

CATEGORY I Self Appraisal Score
 CATEGORY II Self Appraisal Score
 CATEGORY III Self Appraisal Score

Total

RESULT

Sr. No	Semester /Class	Subject	% College Students Result in University Exam	% University Result for all college in respective subject	Remarks

Signature of the faculty with
 Designation, Place & Date

SUMMARY

The self appraisal score to be given by the applicant based on evidences criteria which would be verified HOD/Co-ordinator.

CATEGORY I	Verified API Score
CATEGORY II	Verified API Score
CATEGORY III	Verified API Score

Total

Signature of HOD / Co-ordinator

Principal