



Beant College of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB)-143 521

AGENDA FOR THE 20th MEETING OF FINANCE COMMITTEE

TO BE HELD ON

26.3.2009 AT 11:30 A.M.

VENUE :

Office of the Principal Secretary,
Technical Education & Industrial Training, Punjab,
Room # 223, 2nd Floor, Mini Secretariat, Sector 9,
Chandigarh.

CONSTITUTION

FINANCE COMMITTEE

Item # 20.1	1. Principal Secretary, Technical Education & Industrial Training, Govt. of Punjab, Mini Secretariat, Sector 9, Chandigarh.	Chairperson
Item # 20.2	2. Secretary, Finance, Govt. of Punjab, OR His/her representative not below the rank of Joint Secretary.	Member
Item # 20.3	3. Director, Technical Education & Industrial Training, Punjab.	Member
Item # 20.4	4. Principal, Beant College of Engineering & Technology, Gurdaspur.	Member
Item # 20.5	5. Registrar, Beant College of Engineering & Technology, Gurdaspur.	Member Secretary

Item # 20.6	To approve the transfer of the admission in 10 th grade from the college funds to Beant Senior Secondary School to meet the pre-operative expenses in the September year 2009-10.	
Item # 20.7	To approve the incentive to Training & Placement Officer for performing the additional duty.	
Item # 20.8	To approve the provision of Mobile Telephone facility to place of existing ISMT Landline Connections to the ICD & Coordinator Section Incharges.	
Item # 20.9	Agenda item with the permission of the Chair	

C O N T E N T S

Item #	Particulars	Page #
Item # 20.1	Confirmation of the minutes of 19 th meeting of Finance Committee held on 12.03.2008.	
Item # 20.2	To report action taken on the decisions of 19 th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.	
Item # 20.3	Budget estimate for the year 2009-10	
Item # 20.4	To report about the audit of annual accounts for the year 2007-08	
Item # 20.5	To approve the budget for construction of incomplete staff houses.	
Item # 20.6	To approve the fee structure for the admission in 10+1 (Non-Medical) stream for the opening of Beant Senior Secondary School under NABARD Scheme of Punjab Govt. in academic year 2009-10.	
Item # 20.7	To approve the transfer of returnable loan of Rs. 2.00 lacs from the college funds to Beant Senior Secondary School to meet the pre-operative expenses in the academic year 2009-10.	
Item # 20.8	To approve the incentive to Training & Placement Officer for performing the additional duty.	
Item # 20.9	To approve the providing of Mobile Telephone facility in place of existing BSNL Landline Connections to the HOD's/Coordinators/Section Incharges.	
Item # 20.10	Any other item with the permission of the Chair.	

Item # 20.1 Confirmation of the minutes of 19th meeting of Finance Committee held on 12.03.2008.

The 19th meeting of Finance Committee of Beant College of Engineering & Technology, Gurdaspur was held on 12.03.2008 in the office of Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes were circulated to all the members vide # BCET/1520-1522 dated 21.5.2008. No comments have been received.

Copy of the minutes is placed at **Annexure-I** from page 1 to 4 for confirmation please.

Item # 20.2 To report action taken on the decisions of 19th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.

Item #	Subject	Decision taken	Action taken
19.1	Confirmation of the minutes of 18th meeting of Finance Committee held on 02.5.2007.	It was resolved to confirm the minutes of the 18 th meeting of Finance Committee held on 02.5.2007.	No action required.
19.2	To report action taken on the decisions of 18th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur.	The committee noted the action taken on the decisions of 18 th meeting of Finance Committee held on 02.5.2007. However, the Chairman requested the Director, TE & IT, Punjab to write to Punjab State Electricity Board for adjustment of excess amount charged from the college and get the audit paras settled.	No action required. Action was to be taken at Directorate Level.
19.3	Budget estimates for the year 2008-09.	The budget estimates for the year 2008-09 were approved with the following changes : 1. The reimbursement of registration fee for	The expenditure has been made within the approved budget. However, the budget approved for buildings have not been utilized as decision to start the construction of

conferences/seminars/ short term courses increased from Rs.2.00 lacs to Rs.5.00 lacs.

2. TA/DA for experts increased from Rs.1.00 lac to Rs.3.00 lacs.

auditorium is awaited and the expenditure for buildings is being carried forwarded for the next financial year 2009-10.

No action is required

Further, it was approved that the Principal should ensure that the machinery purchased should be utilized for minimum 30 hours in a week and proper log book should be maintained mentioning the period utilized in using the machine.

The machinery purchased has been utilized for minimum 30 Hours in a week where ever possible as per P.T.U.

syllabus/curriculum. The proper log books are being maintained by the concerned departments in all the Laboratories.

The committee consisting of the following was approved which will look into the process to be adopted for purchase of library books and journals/e journals for all the government

The process for the purchase of Library books/Journals/E-Journals is going through joint purchase committee of Govt. promoted Engineering colleges and the committee meetings

... 4 ...

promoted engineering colleges : were held on 25.08.2008 and

- i) Director, TE & IT, Punjab - Chairman. 18.03.2009 under the Chairmanship of DTE/IT, Punjab,
- ii) All the Principals of the colleges - Members. Chandigarh for the said purpose.
- iii) All the Librarians of the colleges - Members.
- iv) Shri Mohanbir Singh, ADTE, Punjab - Member Secretary.

Chairman also desired that existing lease line connectivity be upgraded to 4 Mbps. To ensure better internet facility to the students

The internet lease line connectivity has been upgraded from 2 Mbps to 4 Mbps and the computer centre remain open upto 8 PM on all working days and Saturday & Sunday upto 5 PM.

It was also approved that energy audit be conducted immediately and use of CFL electric Bulbs/Tubes be implemented.

Energy audit and use of CFL has been implemented on the lighting system of the college buildings by replacing the CFL Bulbs/Tubes as & when required.

